

HINDUSTAN AERONAUTICS LIMITED
Division
Application for Registration as Sub-contractor

Ref:

(Office Use Only)

Complete all sections of the form; sign the declaration and send the completed form and attachments in an envelope marked 'Application for Registration as Sub-contractor' to:

The Executive Director/ General Manager
 Hindustan Aeronautics Limited,
 Division,

.....,

So as to reach him on or before

Section-1: Applicant Particulars

(Applicants with their own manufacturing facilities, and not stockists/ agents, need only apply)

Name of Individual/ Firm/ Company					
Constitution or Legal status					
Registration Number		Registering Authority		Date of Registration	
Registered Address Office:					
Address of Factory					
Contact Person Name and Designation					
Address for Correspondence					
Tel. No.		Fax No.			
Mobile No		Email Address:			

Section-2: Applicant Profile

2.1 Type of Ownership:

Individual Partnership Ltd. Company (Pvt/
Public)

PSU/ Govt. Undertaking Research Institute Trust

Joint Venture or other tie-up for technology, equipment, financial backing and/or Project Management. Please specify (.....)

Others, Please specify

Please enclose copies of Income Tax Return (in case of individual)/ Partnership Deed/ Articles & Memorandum of Association/ JV Agreement/ Certificate of incorporation/ Certificate of Registration etc as applicable, duly certified by Chartered Accountant.

2.2 (a) Are you a small scale Industry registered with the NSI? Yes / No
If yes, please enclose copy of NSIC Competency/ Capacity certificate.

(b) Do you have ISO 9000/9001C/9002/AS9100 certification? Yes/ No
If yes, please specify & indicate validity:

(c) In case of certification by other accredited institutions, please give details:

Institution	Type of Certification	Valid up to (date)

(d) Give details of registration, if any, with:

Company	Registration Number	Dated	Validity	Class/ Type of Registration
HAL or its Divisions (Specify)				
DGS & D				
PSUs				
Central/ State Govt				
Major Private Institutions				
Others (Specify)				

Attach necessary certificates from the registering authorities.

2.3 Have you undertaken any work on subcontract from HAL, or any of its Divisions, in the past 3

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years or presently?

Yes/ No

If so, please give details, starting with most recent orders:

Division of HAL	Order number & Date	Items/ Brief description of Work	Date of completion of Order

2.4 Have you undertaken any work for customers other than HAL in the past 3 years? Yes/ No

If so, please give details, starting with most recent orders:

Name of the Customer	Items/ Brief description of Work	Value in Rs.	Date of completion of Order

Please attach certificate of completion/ Proof

2.5 List the names of Owners/ Partners/Promoters and Directors/ Company Secretary/ Holder of Power of Attorney, as applicable, in the format detailed below:

Name of the Owners/ Partners/ Promoter & Directors/ Company Secretary / Holder of Power of Attorney	Address	Whether Owner/ Partner/ Promoter/ Director/ Company Secretary/ Holder of Power of Attorney	Extent of share holding in the Firm/ Company as the case may be

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2.6 List the names & addresses of all associated, subsidiary & holding companies, including trusts.

Company Name	Address	Nature of Business	Relationship with Applicant

2.7 Qualifications and experience of key Technical personnel. Attach biographical data.

Position	Name	Qualifications	Assignment/ Duties	Years of experience in the assignment

2.8 Company's Total Technical Personnel by Discipline:

Trade/ Discipline	Number of Personnel	Trade/ Discipline	Number of Personnel
Turners		Quality/ Inspectors	
Millers		Shop Engineers/ Methods	
Fitters		Draughtsman	
Welders		Total	
Others (Please Specify)		Total Personnel	

2.9 Give details of major equipment of Plant & Machinery and Inspection Equipments available, as per format detailed below:

Item of Equipment/ Machine	Model/ Make	Capacity	Nos	Accuracy achievable	Year of Purchase
1	2	3	4	5	6

Details Attached?

Yes/ No

2.10 Give a short write-up on Project Planning and Quality Control Procedures in practice in your organization or proposed to be adopted.

2.11 Please indicate availability of Inspection Facilities including availability of equipments such as Profile Projector and multi-axes Co-ordinate Measuring Machine etc in the format given at para 2.9. Please indicate procedure existing for calibration of Instruments and periodicity.

Section-3: Financial details

3.1 Annual Turnover in the past 3 years:

Year			
Annual Turn-over (Rs. Lakh)			
Profit/Loss Rs Lakhs)			

3.2 Attach the following audited financial statements, as applicable, for the past three financial years and place a tick mark in the appropriate column as confirmation of having enclosed the appropriate documents with the application.

Year			
Balance sheet			
Profit/Loss Statement			

Important Note on Financial Assessment:

Hindustan Aeronautics Limited may conduct financial assessments and prepare reports on all sub- contractors applying for registration, and for regular reviews. Your co-operation is required to assist in the assessment process. Failure to co-operate may affect registration. The assessment report is specifically for use by HAL for the purpose of assessing sub-contractors for registration, and will be treated as strictly confidential.

3.3 Bank(s) details:

Will you authorise your Bank/s to supply HAL with a reference as to your financial position, if required?	Yes/ No
Name of Bank (Scheduled Commercial Bank) & Branch	
Name and Designation of Contact Person:	
Address	
Tel No	

3.4 If operating an overdraft, please state, Bank-wise details:

Name of the Bank & Address	The limit of your overdraft (Rs)

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3.5 Details of Income Tax assessed, as per clearance Certificate, in the last 3 years:

Year			
Amount Assessed (Rs in Lakhs)			
Amount paid/ payable (Rs in Lakhs)			

Attach copies of Income Tax Clearance Certificates for the past 3 years.

3.6 Sales Tax/VAT Details:

- Central sales Tax Registration No :.....

- State sales Tax/ VAT/TIN registration No :.....

- Details of Sales Tax assessed, as per clearance Certificate, in the last 3 years:

Year			
Amount Assessed (Rs in Lakhs)			
Amount paid/ payable (Rs in Lakhs)			

Attach copies of Sales Tax Clearance Certificates for the past 3 years.

3.7 Have you ever been, whether in the capacity of sole trader, partner, company director, manager or company secretary, either:

- i) Declared bankrupt or compounded with or made an assignment for the benefit of creditors? Yes/ No
- ii) Engaged in the management of any company which has taken or had instigated against it any action resulting in the winding up of the company, being placed under official management or had a receiver and manager appointed? Yes/ No

Note: If you have answered 'yes' to either (i) or (ii) above, please attach all relevant details. Failure to disclose any of the above matters may affect your registration.

Section 4 - Registration category/ Facilities/ Capabilities

4.1 Give the floor area of your factory and Offices. If you own more than one factory, please give separate details for each unit:

Factory or Office	Location	Area in Square Meters

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4.2 Mark in the boxes below to specify the type of operations/ manufacturing processes for which you seek registration and Capacity available for contracting. To be considered for registration for any type, the applicant must clearly demonstrate that all marked facilities are available.

Operational facility	Spare hrs per annum	Operational facility	Spare hrs per annum	Operational facility	Spare hrs per annum
Metal Removing Processes Turning Thread Cutting Milling Copy Milling Gear Machining CNC machining Drilling Gun Drilling Jig Boring Shapers Broaching Fluting Grinding Die Sinking Cutting Cutting-conventional Cutting- laser Cutting- Plasma EDM wire Cutting ECM Water Jet Cutting Shearing Assembly/ joining Riveting Spot Welding Joining Assembly Rubber Moulding Gaskets and seals		Deformation Processes Punching Hydraulic Press Fly-Press Stretch Forming Brake Press Stamping Spring Making & Wire Forming Spinning Label making Formed Tubing Cold-Heading Casting & forgings Casting Casting- Ferrous Casting- non Ferrous Die casting Investment casting Moulding Injection Moulding Plastic Injection Moulding Powdered Metal Moulding Sintered Products Wood Working		Plastics & Composites Fibre-glass Moulding Composites Thermoforming Welding facilities Gas Welding Electric Arc Argon Arc TiG welding MiG Welding Heat Treatment facilities Kilns, Ovens & Industrial Heating Plating & Painting Nickel Plating Cadmium Plating Anodizing Painting Coating Electronic Assembly Soldering Station Electronic Test Eqpt ATE for PCBs Clean Rooms Profile Projector Co-ordinate measuring Machine	

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4.3 Mark in the boxes below to specify the category/ type of ground handling equipment and tools for which you have capability and are willing to take up on sub- contract:

Category/ Type of Tool	Tick mark if yes	Category/ Type of Tool	Tick mark if yes	Category/ Type of Tool	Tick mark if yes	
Ground Handling Equipment Trolleys Off Jig Stands Working Stands Ladders Hydraulic Jacks Upto 8 Ton Upto 10 Ton Upto 20 Ton Assembly Tools and fixtures Size upto 700x700 mm & above 700x700 mm Jigs & Fixtures with base plate size up to 400 x 400 mm With base plate size above 400 x400 mm Heat treatment/ Plating Fixtures Expanding Mandrels Hand tools Rivet Snaps Rivet Squeezers Pliers Scissors Pneumatic Guns Torque Wrenches Markers Extractors		Measuring Tools & Instruments Plug Gauges, Ring Gauges, Snap Gauges, Taper gauges, Thread Gauges, Co-axiability Gauges Cutting Tools (HSS/ Carbide Tip) Single Point Tools, Drills, Counter bores, Countersinks, Reamers Milling Cutters, Taps, Threading Round Dies, Broaches, Lapping Tools Press Tools Blanking/Piercing Dies, Progressive Dies, Compound Dies,/ Combination Dies, Bending Dies, Deep Drawing Dies Steel forming Dies - above 500 x 500 mm Steel forming Dies - above 1000 x 1000 mm		Steel Forming Mandrels Single plane template application Double plane template application Three plane template application Wooden Form Blocks Size upto 500 mm & Size above 500mm Moulds 'O' Ring Mould 45° 'O' Ring Mould other than 45° Multi-cavity 'O' Ring 45° Moulds, Gasket Moulds, Tubular Moulds, Injection Moulds, Ejector Type plastic Moulds Slings, Wire Rope 4 to 16 mm dia Inspection Lofts		

Note for the HAL Divisions: The above categories & sizes are indicative. The Division may modify to suit their specific requirements

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4.4 Mark in the boxes below to specify the category/ type of precision aeronautical components for which you have capability and are willing to take up on sub-contract:

Category/ Type of Tool	Tick mar k if yes	Category/ Type of Tool	Tick mar k if yes	Category/ Type of Tool	Tick mar k if yes
Sheet Metal Components Press Components Extruded / Drawn Components Standard Sections Assemblies & Sub-assemblies Aircraft Structural assemblies- Riveted Aircraft Structural Assemblies- Welded Mechanical Assemblies Pneumatic, Hydraulic, Fuel Actuating Cylinders Looms/ Electric Cables PCB Assemblies Pipe Lines		Machined Components Turned Components, Conventional Milling Components, Components with extensive NC turning & associated Operations, Components with extensive NC milling & associated Operations Specific Components Fasteners, AGS/ AGL Spares Engine Discs, Shafts Gears- Bevel, Spur, Splines Shafts Small Components such as brackets, Covers, adapters, Sleeves, axles, levers etc. Engine Discs, Shafts Machined Casings rings springs Metallic tanks , Valves, atomizers, Nozzles etc.		Non- Metallic Components Rubber Injection Moulding, Rubber Components, Fibre Glass Components, Components of Composite Materials Non Metallic Components Hot Forming- Acrylic/ Perspex/ Macrolon etc. Blow Moulding Wooden Components Castings & Forgings	

Note for the HAL Divisions: The above categories & sizes are indicative. The Division may modify to suit their specific requirements

4.5 Indicate whether separate storage facilities are / can be made available for storage of aircraft materials to avoid any mix up with commercial materials.

4.6 List total value of Sub-Contract work performed in the last three years

Year			
Value of sub-contract work performed (Rs in Lakhs)			

4.7 In the last 3 years, has your firm, or any firm with which any of your company's owners, officers or partners were associated, been debarred, disqualified, removed, blacklisted or otherwise prevented from bidding or taking up any sub-contract? Yes/ No

If yes, State the sub-contract order and the basis for the action.

5. Please provide any additional information, which will help you secure registration with HAL

6. DECLARATION:

(This declaration should be completed by a proprietor, partner, director or other senior manager who has the authority to do so.)

1. I/ We declare and confirm that -

- a) The HAL Conditions of Registration are acceptable
- b) All information and attachments submitted in this application are true and correct
- c) I/ We are aware that any false information provided herein will result in the rejection of my application and cancellation of any registrations granted
- d) I/ We shall be bound by the acts of duly constituted attorney who has signed this application and of any other person who in future shall be appointed by us in his place to carry on business of the concern whether or not an intimation of such changes is given to HAL
- e) I/ We have read and understood HAL's General Conditions of Contract and agree to abide by the same in all respects
- f) I/ We undertake to communicate promptly to HAL any changes in condition or working of the firm
- g) I/ We confirm that we have our own manufacturing facilities

2. I/ We enclose herewith a pay order/ banker's draft numberdrawn on Bank..... for Rs. 100/- as processing fee, which is non- refundable.

Signed:
Name:
Position:
Date:

Details of person holding the power of Attorney (If different from above)
(Attach attested copy)

Name
Position
Tel No. (...)
Mobile No
Fax No. (...)

Official Seal